PLEASE PRINT

Your Name: _____
LAST **FIRST** **MIDDLE**

List any former names used:_____

Driver's License #: _____ **Driver's License State:** _____

Date of Birth (*MM/DD/YY*)**:** _____

Out of State Address and Dates of Residency:

_____ _____

_____ _____

Race: _____ **Gender:** ____ **Height:** _____ **Weight:** _____

I hereby authorize any government agency to furnish The University of Texas at Dallas or its agent information related to my criminal history or DFPS registry information. I hereby release U. T. Dallas and all its agents and employees, the law enforcement agency and all employees of law enforcement agencies furnishing information, from all liability resulting from the furnishing of this information to U.T. Dallas. I certify that the statements made by me on this form are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements made herein will void my application and any actions based on it.

SIGNATURE: _____ **DATE:** _____

Print all information requested. Falsification of any information on this form will void your ability to work with minors at UTD. The information on your application, together with any attachments, is the property of The University of Texas at Dallas.

UTD

CRIMINAL BACKGROUND CHECK FORM for Students, Volunteers, and other Non-employees who have contact with Minors

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SECTION 2. TO BE COMPLETED BY DEPARTMENT USING STUDENTS, VOLUNTEERS, OR OTHER NON-EMPLOYEES WHO HAVE CONTACT WITH MINORS

Role: _____ ☐ **Student** ☐ **Volunteer** ☐ **Other:** _____

Department: _____ **Contact:** _____

Phone: _____ **Fax:** _____ **Mail Station:**_____

Date Sent to UPD:_____ **Date rec'd from UPD:**_____

Send to UPD BEFORE SUBJECT HAS CONTACT WITH MINORS. **After the form is returned to you, file in your department.**

SECTION 3. TO BE COMPLETED BY UTD POLICE

Criminal Background Check completed by: _____ **Date:** _____

Date Department Contacted: _____

Make no other marks on this page. Return to Department listed in Section 2

Notice About Information Laws and Practices

With few exceptions, you are entitled on your request to be informed about the information The University of Texas at Dallas collects about you. Under Sections 552.021 and 552.023 of the *Texas Government Code*, you are entitled to receive and review the information. Under Section 559.004 of the *Texas Government Code*, you are entitled to have UTD correct information about you that is held by us and is incorrect, in accordance with the procedures set forth in The University of Texas System Business Procedures Memorandum 32. The information that UTD collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the *Texas Government Code*) and rules. Different types of information are kept for different periods of time.